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Local Enterprise Partnership

Wiltshire Council
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SWINDON
BOROUGH COUNCIL

AGENDA

Meeting: Joint Strategic Economic Committee
Place: Swindon Borough Council Offices, Euclid Street
Date: Friday 1 July 2016
Time: 10.00 am

Please direct any enquiries on this Agenda to Kieran Elliott of Democratic Services, County Hall, Trowbridge, BA14 8JN direct line 01225 718504 or email kieran.elliott@wiltshire.gov.uk

All public reports referred to on this agenda are available on the Wiltshire Council website at www.wiltshire.gov.uk .

Press enquiries to Communications on direct lines (01225) 713114 / 713115

Membership:

Cllr Baroness Scott of Bybrook OBE	Leader of the Council
Cllr David Renard	Leader of Swindon Borough Council
Cllr John Thomson	Deputy Leader and Cabinet Member for Communities, Campuses, Area Boards and Broadband
Cllr Russell Holland	Deputy Leader of the Swindon Borough Council and Cabinet Member for Finance and Corporate Services
Cllr Fleur de Rhé-Philippe	Cabinet Member for Economic Development, Skills, Strategic Transport and Strategic Property
Cllr Garry Perkins	Swindon Cabinet Member for Economy, Regeneration and Skills

Non-Voting Membership:

Mr Barry Dennington Chairman of the Swindon and Wiltshire Local Enterprise Partnership (SWLEP)

Substitutes:

Cllr Brian Ford Swindon Cabinet Member for Streetsmart
Cllr Dale Heenan Swindon Cabinet Member for Highways, Strategic Planning, Sustainability and Transport

Cllr Toby Sturgis Cabinet Member for Strategic Planning, Development Management, Strategic Housing, Operational Property and Waste

Cllr Dick Tonge Cabinet Member for Finance
Cllr Stuart Wheeler Cabinet Member for Hubs, Heritage and Arts, Governance and Support Services

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AGENDA

Part I

Items to be considered while the meeting is open to the public.

1 **Apologies**

To receive any apologies or substitutions for the meeting.

2 **Minutes (Pages 5 - 14)**

To approve the minutes of the meeting on 28 April 2016.

To receive the minutes of the SWLEP Board meeting on 11 May 2016.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the relevant Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chair.

5 **Public Participation**

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the Wiltshire Council Constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of the agenda no later than 5pm on Friday 24 June 2016 in order to be guaranteed of a written response. The final deadline is 5pm on Tuesday 28 June 2016. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **SWLEP Project Prioritisation (Pages 15 - 20)**

To updated the JSEC on the current position.

7 **Project Highlight Report**

8 **Forward Work Plan**

9 **Date of the Next Meeting**

To confirm the date of the next meeting as 12 October 2016.

10 **Exclusion of the Press and Public**

To consider passing the following resolution:

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item Numbers 15-16 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 3 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

Reason for taking item in private:

Paragraph 3 - information relating to the financial or business affairs of any particular person (including the authority holding that information).

Part II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.

11 **European Structural Investment Fund Status Update**

JOINT STRATEGIC ECONOMIC COMMITTEE

MINUTES OF THE JOINT STRATEGIC ECONOMIC COMMITTEE MEETING HELD ON 28 APRIL 2016 AT THE KENNET ROOM - COUNTY HALL, TROWBRIDGE BA14 8JN.

Present:

Cllr Baroness Scott of Bybrook OBE (Vice Chairman), Cllr David Renard (Chairman), Cllr John Thomson, Cllr Fleur de Rhé-Philippe and Cllr Garry Perkins

17 Apologies

Apologies were received from Mr Barry Dennington and Cllr Brian Mattock.

18 Minutes

The Committee considered the minutes of the last meeting held on 11 February 2016, and also received the minutes of the Board meeting of the Swindon and Wiltshire Local Enterprise Partnership held on 16 March 2016 for comment if appropriate.

Resolved:

To APPROVE and sign the minutes of the meeting held on 11 February 2016 as a true and correct record.

19 Declarations of Interest

Councillor Garry Perkins declared a non-pecuniary interest in relation to Ultrafast Broadband as some business areas upgraded might include his own business area.

20 Chairman's Announcements

There were no announcements.

21 Public Participation

There were no statements or questions submitted.

22 Commissioning Group Update

A report was received from the Commissioning Group of the Swindon and Wiltshire Local Enterprise Partnership (SWLEP), as detailed in the agenda. Updates were

provided on the Porton Science Park and regarding a report on Health and Life Sciences to be considered by the SWLEP Board.

The Committee discussed the report, noting work on High Value Manufacturing required additional refocusing, and that sector specific plans were to be established to look at the range of support to businesses, and that there was improving coordination with local MPs which would be continued.

The Committee also considered the Highlight report on current Local Growth Fund Schemes

Resolved:

To note the update

23 Strategic Housing Market Assessment(SHMA)/Functional Economic Market Assessment(FEMA) Progress Report

An update report was provided as detailed in the agenda on the Strategic Housing Market Assessment(SHMA) and Functional Economic Market Assessment (FEMA). A full briefing would be provided to the Committee before the next meeting.

It was explained that the consultant's carrying out the work had identified from evidence obtained the SHMA and FEMA areas, and which reflected much of the work done for the SWLEP Strategic Economic Plan economic areas, and were different from what are currently operated as housing areas.

The Committee discussed the update and upcoming requirements before the work was completed, with the Committee to oversee the work as it develops further.

Resolved:

To note the update.

24 LGF Project Prioritisation

A report was presented on prioritisation of projects within the Local Growth Fund (LGF)scheme and which was also reported to the SWLEP Board.

It was detailed that the timing for the next bidding round for the LGF was more complicated than previous rounds, and that early indications had been that very large schemes would have the greatest chance of success. The Committee considered the existing projects which might be suitable, as well as the possibility of combining projects together if interrelated and if this was viable. It was highlighted that the process was likely to be extremely competitive, and any submitted project would need to be well presented. The deadline for submission would be 21 July.

The Committee also discussed the long term housing fund proposed in the national Budget, and how to re-evaluate existing proposals to match the level of monies made available for LGF funding.

Resolved:

To note the update.

25 Ultrafast Broadband Report

The Committee considered a report on the bid for Wiltshire Online to formally secure £2m match funding from the SWLEP, utilising the Local Growth Fund mechanism, to support Ultrafast (>100 Mbps) broadband connectivity roll out to targeted business areas in the county, to include some postcode areas of Swindon, within an eligible and agreed State Aid compliant intervention area.

The Committee discussed the update on the bid, noting that the money could not be utilised where the option was to be delivered commercially, and the need to map the coverage in Swindon and Wiltshire to determine which areas would match the requirements for use of the funds, and that both authorities would need to cooperate closely to obtain the funds.

Resolved:

To note the update

26 European Structural Investment Fund (ESIF) Update

The Committee considered a report update on the European Structural Investment Fund(ESIF), as detailed in the agenda papers.

Members discussed the ongoing progress on ESIF sub-committees and the progress on all programmes.

Resolved:

To note the update.

27 Benchmarking LEP Board Recruitment, Retention and Succession Planning

Paddy Bradley. Director of the SWLEP Secretariat, updated the Committee on ongoing work to appropriately measure the functioning and operations of the SWLEP against comparable LEPs. This had included investigating the makeup and recruitment processes of other LEP Boards, and expectations on Board members and particularly Chairmen.

The Committee also received details of work of the Joint Scrutiny Task Group which had assessed the SWLEP's recruitment processes and would in future be monitoring projects to assess achievements and outcomes.

28 **Forward Plan**

The forward work programme was noted.

29 **Date of the Next Meeting**

It was noted that the date of the next meeting was scheduled for 24 June, and it was agreed this should be changed due to the impact of the European referendum the previous day.

(Duration of meeting: 2.10 - 3.00 pm)

The Officer who has produced these minutes is Kieran Elliott, of Democratic Services, direct line 01225 718504, e-mail kieran.elliott@wiltshire.gov.uk

Press enquiries to Communications, direct line (01225) 713114/713115

Attendees	<p>Board: Colonel Toby Bridge (TB) / Amanda Burnside (AB) / Shahina Johnson (SJ) / John Mortimer (JM) / Vic O'Brien (VO) / David Renard (DR) / Adam Schallamach (AS) / Baroness Scott of Bybrook OBE (JS) / Peter Wragg (PW)</p> <p>Advisors: Dr Carlton Brand (CB) / John Gilbert (JG)</p> <p>Observers: Fleur de Rhé-Philippe (FdRP) / Garry Perkins (GP)</p> <p>Secretariat: Paddy Bradley (PB) / Alistair Cunningham (AC)</p> <p>Others: Leanne Sykes (LS) / Allan Creedy (ACr) / Richard Walters (RW) / Ian Durston (ID) / Debby Skellern (DS) / Colette Mallon (CM)</p> <p>Guests : Sally Edgington, BIS / Faith Graham (FG), RedBox Research / Marc Bayliss (MB), Redbox Research / Jason Humm, SBC / Martin Revill, JMP</p>
Apologies	George Gill (GG) / Simon Patten (SP) / Marc Richard (MR)
Chair	Barry Dennington (BD)
Minutes	Kieran Elliott (KE)
Venue	Lacock Suite, Lackham House, Wiltshire College Lackham, SN15 2NY
Start time	9.30am
Finish time	1.10pm

Item	Summary of Issues Discussed and Decisions – Part I	Deadline
11	Welcome and Introductions, Conflicts of Interest	
	<p>The Chairman welcomed all those present to the meeting.</p> <p>During the meeting AB declared a general interest due to potential involvement in items where Wiltshire College might receive funding.</p>	
12	Board Minutes, Action Log, Chairman Update	
	<p>The minutes of the meeting held on 16 March 2016 were presented for consideration and it was,</p> <p>Resolved:</p> <p>To APPROVE and sign the minutes as a true and correct record.</p> <p>The Board considered the Action Log of Board activities up to 29 April 2016. Details were sought on occupancy of Innovation centres across different areas, the latest developments regarding Junction 17, where after a meeting with developers the project was expected to move into the green once Highways England accepted the latest cost estimations, and it was reported in respect of the Castledown project monies would be drawn down this financial year.</p> <p>The Chairman also provided an update on his latest activities.</p>	
13	Submitted Questions	
	Four questions were received from Mrs Charmian Spickernell Campaign for	

	<p>the Protection of Rural England North Wilts and Swindon Group Committee Member regarding Junction 16 and Witchelstowe, with written responses provided with the agenda and at the meeting to Mrs Spickernell and Councillor Mollie Groom, Wiltshire Councillor.</p> <p>Councillor Groom and Mrs Spickernell stated there was concern at the level of consultation that had been undertaken in respect of the Junction developments, and it was agreed a further written response would be provided on that point.</p>	
14	Papers for Approval	
	<p><u>Finance Report</u> A Finance report for the Board covering the period 1 April 2015 to 31 March 2016 and the proposed budget for 2016/17 was presented. A total balance of £0.263m was to be rolled forward for the General Revenue Account, and in respect of the 2015/16 Growing Places Capital monies, the position was based on accruals as grant schemes were still being finalised.</p> <p>The 2016/17 budget of £14.715m was discussed, and it was requested that there be a funding re-profile between M4 Junction 16 from Rapid Transport of £3.12m, and this would be paid back during financial year 19/20.</p> <p><u>Resolved:</u></p> <p>To approve the budget and re-profiling as detailed in the agenda papers.</p> <p><u>Local Economic Assessment</u> A report and presentation was received from Red Box Research, who had been assessing the evidence base underpinning the investment priorities of the SWLEP. Where possible the information for Swindon and Wiltshire had been disaggregated, and four similar LEP areas had been chosen for benchmark assessments, as detailed in the report.</p> <p>The research had looked at Gross Value Added across the last 10 years and in specific sectors identified particularly as key priorities, across the two authorities. It was stated the SWLEP was a strongly performing LEP by most metrics, although the separate local authority areas had divergent performances regarding productivity, growth in small and medium enterprises and enterprise survival rates. Attempts had been made to measure innovation, looking at numbers of patents issued, research and expenditure and other measures.</p> <p>Draft forecasts had been provided on projected increases in jobs and wealth creation for specific sectors.</p> <p>The Board discussed the information. It was requested that the Secretariat prepares a report setting the local context for the economic assessment.</p>	

The Board discussed the rest of the report, including details on productivity levels in particular in rural areas, employment levels across the local authority areas, the highly targeted nature of worklessness in the SWLEP area with 10 Divisions and wards responsible for 20% of the worklessness in the area. The level of skills was examined, particularly graduate skills, and the challenges to provide more vocational training along with competitiveness across the region and how to maximise inward investment.

At the conclusion of debate, it was,

Resolved:

To note the report, and request a contextual summary be provided to the Board to set the economic assessment alongside the picture of the local area.

June
2016

Governance Update

PB provided an update on composition and lead officers for the Subgroups of the SWLEP, leading on aspects of the Strategic Economic Plan, with the intention of a split of lead officers between Swindon, Wiltshire and the SWLEP Secretariat and two Board members per Subgroup, as well as encouraging engaging with businesses directly with the Subgroups.

Board Members discussed the proposed structure, raising issues such as making the engagement with MPs and central government a key part of the governance arrangements and having Board input in those communications. The future roles of the Joint Strategic Economic Committee and Scrutiny Task Group were also discussed, and how these could develop in the future. (asked to insert link to scrutiny report in minutes)

Resolved:

The Board agreed to the implementation of the governance structure.

A350 Bypass

A paper was presented as detailed at 5.7 in the agenda, seeking Board approval of the outline Business Case for the A350 Chippenham Bypass Improvements, and approval of an option for progression to a full Business Case.


The Board was happy with the outline business case, recognising that the funding situation meant only parts of the A350 could be improved at this stage, and supported the recommendations of officers.

Resolved:

	<p>That the Board:</p> <ul style="list-style-type: none"> • Approves the ‘A350 Chippenham Bypass Improvements (Badger-Brook & Chequers)’ Outline Business Case. • Approves Option C (dualling the Badger to Brook gap and Chequers Roundabout including works to the A4) for progression to a Full Business Case. <p>Reason for Proposal(s) To ensure that the ‘A350 Chippenham Bypass Improvements (Badger-Brook & Chequers)’ Outline Business Case can be progressed in accordance with the Swindon and Wiltshire Local Enterprise Partnership’s Assurance Framework.</p> <p><u>M4 Junction 16</u> The Board considered the full business case for the M4 Junction 16 improvements, requiring a £5.92m contribution from the LGF allocation.</p> <p>The Board was informed that some quotes were still required for aspects of the process, though it was felt estimates were in line with the Board’s wishes. Nevertheless, the Board felt provisional approval only should be given subject to the s.151 officers of each local authority being satisfied with the tenders when they were received.</p> <p>It was also confirmed that in accordance with the assurance framework if the case did not proceed, any money allocated would be returned for reallocation.</p> <p><u>Resolved</u></p> <p>That the Swindon and Wiltshire Local Enterprise Partnership Board :</p> <ol style="list-style-type: none"> Approves the M4 Junction 16 Full Business Case. Approves £5.92 million contribution to the M4 Junction 16 as part of the Local Growth Fund Allocation. <p>Subject to approval from the section 151 officers of Swindon Borough Council and Wiltshire Council.</p> <p>Reason for Proposal To ensure that the M4 Junction 16 scheme improvements can be progressed and delivered to the programme set out within the Full Business Case.</p>	
15	Papers for Discussion	
	The Board received an update on Project Prioritisation for the Local Growth Fund, in particular regarding the third round of Local Growth Deal funding. No specific application process had been detailed, though the SWLEP would	

	<p>need to face a challenge with Ministers in late June or July ahead of a full application.</p> <p>The Board was asked to consider which major projects could be taken forward, and the narrative to accompany any application.</p> <p>The Board discussed the approach and which projects were available and suitable for the criteria that had been provided. It was agreed a strategy would need to be approved by the Board quickly, and after debate it was,</p> <p><u>Resolved:</u></p> <p>That the Board holds a workshop to determine its position in respect of applying for the latest round of Local Growth Deal funding.</p>	May / June 2016
16	Papers for Information	
	The Board noted the receipt of the papers from the Commissioning Group and Marketing and Communications as detailed in the agenda papers.	
17	Any Other Business and Date of Next Board Meeting	
	The next ordinary meeting was scheduled for 13 July 2016.	

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	<p>Joint Strategic Economic Committee (JSEC) 1 July 2016</p>
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Meeting & Date:	Joint Strategic Economic Committee - 1 July 2016		
Subject:	Local Growth Deal 3		
Attachments:			
Author:	Paddy Bradley	Total no of sheets:	6

Papers are provided for:	Approval <input type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input checked="" type="checkbox"/>
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Summary & Recommendation:
<p>Summary</p> <p>The Swindon and Wiltshire Local Enterprise Partnership (SWLEP) board met for a private workshop on 16 June 2016 to discuss the strategy for the local growth deal 3 (LGD3). The process for this deal is more complex than the earlier two rounds. The discussion covered the rationale for the bid, what projects will be included and why and an initial debate on prioritisation of the chosen projects. The workshop was held in private due to the nationally competitive nature of the bids.</p> <p>The workshop succeeded in agreeing the broad rationale and which projects would be included in the bid. These projects cover the SWLEP priorities of skills and talent, transport improvements, place-shaping and indirectly, business development. Board members will give an initial indication of their priority order for the chosen projects through a separate email process and then confirm the full bid, including prioritisation at its next full meeting on the 13 July 2016.</p> <p>The SWLEP needs to submit an initial outline document to government by the 24 June 2016 and the full bid by the 28 July. In between these dates, a group of board members will attend a challenge session with a government minister.</p> <p>In addition, the board considered options to re-allocate £3.7m of funding from a local growth deal 1 project, improvements to junction 15 of the M4, which was now progressing using alternative funding. The board determined to use the funds to support a project to implement ultra-fast broadband in rural areas of the SWLEP and to provide demonstrable financial backing to two bids to the Heritage Lottery Fund for cultural and arts provision through the Salisbury Plain Heritage Centre and the Swindon Museum and Art Gallery.</p>

Recommendations

The Joint Strategic Economic Committee is asked to:

- 1) Note the requirements of the Local Growth Deal 3 and the progress of the preparation made to date.

Detail

1. The workshop was held in order to enable the SWLEP board to consider options and decide on the elements which will constitute the LGD3 bid from the SWLEP.

In the context of this main purpose, the workshop aims to provide the strategic direction and parameters for officials to draft the two documents required of the SWLEP by the Secretary of State for Communities and Local Government and the Cities and Local Growth Unit (a snapshot and a full bid) and to prepare for a Ministerial Challenge session.

- Ahead of any challenge sessions taking place, we will need to submit a snapshot of our developing proposals. The snapshot should be in a format which we could use to pitch to ministers and should – as a minimum – outline our thoughts on the overall amount of Local Growth Fund we will be seeking (broken down into our main themes), an indication of what this ‘buys’ (for example jobs, housing, leverage), and any interventions we want to draw ministers attention to in particular. **This is not a draft proposal, and the Cities and Local Growth Unit is not expecting a project list to be submitted at this point, however it is an important part of the submission process.** Inevitably, the better prepared we are, the greater our chances of success. Advice from government officials is that evidence of local prioritisation will increase Ministers’ confidence in the proposed approach. The submission date for this is 12 noon 24 June 2016.
- Each LEP will have a ministerial challenge session. The purpose of this will be to give us an opportunity to pitch our ideas to ministers, who will provide high-level feedback. This is designed to help us to shape our proposal ahead of final submission. Challenge sessions will take place from the end of June onwards. We are likely to have a small team of board members (perhaps up to 5?) who will make the pitch to government, outlining the case for the government to support a deal with the SWLEP on mutually acceptable terms. The challenge will come in response to the SWLEP’s pitch and the government response to our snapshot document.
- The format of the detailed bid submission, which will build on the snapshot document is at our discretion. However, it should make a clear and well-evidenced case for investment within our area, including joint approaches over

larger areas where this makes sense. We should specifically address the criteria set out in the Secretary of State's letter (see section 4.2 below). Our proposal should also set out a specific figure for the LGF funding sought, along with a prioritised list of projects making up this figure. Supporting the narrative will be a project by project description of activity, outcomes, performance metrics and spend profile. The submission date is 12 noon on the 28 July 2016. Submissions received after the date agreed with government will not be accepted.

- Following on from the National Audit Office's review of LEP accountability, the final component of our submission will relate to value for money evidence – the final bullet in Greg Clark's letter. As part of the Cities and Local Growth Unit assessment, civil servants will test each LEP's approach to value for money by considering benefit-cost ratios and sampling the project approval documentation from a small number of projects that we are already implementing. This will be light touch and is not designed to unpick decisions we have made on individual projects.
 - The projects identified by government for this sampled review are the Local Sustainable Transport capital project in Swindon (below £5m cost) and the A350 Chippenham Bypass Dualling (Badger-Brook & Chequers) which is above £5m.
2. The workshop sought to reach agreement on the elements to include in the snapshot document in sufficient detail to enable officials to draft the document and prepare for the ministerial challenge session:
- total amount asked of government, broken down by main themes;
 - identified projects and rationale for inclusion;
 - prioritisation of the projects; and
 - identification of interventions worth drawing to the attention of Ministers.
3. **The pots of finance which make up LGD3 and other associated funds**
- 3.1. Transport majors - £475m, of which £151m already allocated to 2 schemes. Criteria and application process known.
- 3.2. House / Home Builders fund - £1bn grant (already existing) to support starter homes and £2bn (new) loan fund. Criteria and application process not yet known. There is a further £4.2bn available in an existing fund for affordable homes. The Homes and Community Agency is the key partner for all of these funds.

3.3. Local Growth Fund 3 - £1.8bn; criteria and application process known.

3.4. SWLEP board decision on the re-allocation of £3.7m following Swindon Borough Council's successful bid to Highways England for a revised and extended project to improve the M4 junction 15, resourced from a different government fund. This re-allocation process follows the procedures approved in our Assurance Framework and is known to our Department of Business, Innovation and Skills (BIS) Local Relationship Manager.

4. Background information

4.1. Priorities from our strategic economic plan

- Strategic Objective 1: Skills and talent - we need an appropriately skilled and competitive workforce to achieve our growth ambitions;
- Strategic Objective 2: Transport infrastructure improvements - we need a well-connected, reliable and resilient transport system to support economic and planned development growth at key locations;
- Strategic Objective 3: Digital capability - we need to deliver excellence in digital connectivity and cyber transformation to achieve business growth, innovative public services and influence societal change;
- Strategic Objective 4: Place Shaping - we need to deliver the infrastructure required to deliver our planned growth and regenerate our City and Town Centres, and improve our visitor and cultural offer; and
- Strategic Objective 5: Business Development - we need to strengthen the competitiveness of small and medium sized businesses and attract a greater share of foreign and domestic investment into the area.

4.2. The Secretary of State's criteria which form the basis of our bid's assessment.

The following criteria for the proposal we submit by 28 July 2016 were received in a letter from Greg Clark on 12 April 2016 (bold font is as per the original letter).

- Explain how new funding will help to increase growth in the LEP area, over and above the impact of the existing Growth Deals.
- What barriers (in transport, skills, housing supply, for example) could be overcome by new investment?

- **Propose a specific figure** for funding, and describe the purpose to which it would be put.
- Provide details on what LEP proposals will deliver in terms of job creation, investment and housing, as well as what will be required to achieve this in terms of cost and capacity.
- **Strong collaboration between LEP and the local area** must underpin the proposal.
- The work must be owned by both political and business leaders in the LEP area.
- The need for **stronger, reformed governance structures** implies that proposals that are aligned with mayoral Combined Authorities (or proposed Combined Authorities) will have an advantage.
- Outline the positive role the LEP is taking in strengthening local governance.
- The proposal should include **a greater level of private sector investment** than in previous rounds, as well as match funding from other bodies such as universities.
- The expectation is that LEPs will have SME representation on their Board and how this is implemented should be included in the proposal.
- The strategy for the proposal should **engage with government's key objectives within the wider local context** (such as plans for housing delivery and the area reviews into further education).
- The **delivery of existing Growth Deals** will play a part in the consideration of proposals. The proposal should set out the systems in place to ensure value for money and proper use of public money.

4.3. Other factors to take into account


In a range of discussions with government officials, we have obtained the following pointers as aids to our bidding process:

- we need to demonstrate close working between members of the board and clear decision-making in the interests of the area;
- strong emphasis on the need to show ambition and a desire to go beyond existing strategic commitments would be welcomed (!);
- engagement of MPs is of fundamental importance;
- the quality of our delivery over the last two years will be taken into account; and
- Funding for the Growth Deal 3 element of LGF is expected to end in 2020-21, so that is the last year we could bid for Government funding. Therefore government is likely to want projects to complete by then, though if that is a particular problem for LEPs, government hold out the possibility that exceptions could be made.

As a rule of thumb, government expect approximately half of the money in newly agreed Growth Deal awards to fall in 2020-21, with the rest spread evenly between the preceding three years (that is 17-18, 18-19 and 19-20). However, this is subject to change because the exact profile is being kept under review until the time of Ministers making awards.

Projects
Complete

16/17	17/18	18/19	19/20	20/21	21/22
0	16.6%	16.6%	16.6%	50%	0

	<p>Joint Strategic Economic Committee (JSEC) 1 July 2016</p>
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Meeting & Date:	Joint Strategic Economic Committee - 1 July 2016		
Subject:	Highlight Reports 15/16 and 16/17		
Attachments:			
Author:	Ian Durston	Total no of sheets:	42

Papers are provided for:	Approval <input type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input checked="" type="checkbox"/>
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Summary & Recommendation:
<p>Summary</p> <p>1. Introduction</p> <p>Highlight Reports were presented to the SWLEP Board meeting on 11 May. This paper outlines key points contained within the Highlight Reports.</p> <p>2. Highlight Reports – Key Points</p> <ul style="list-style-type: none"> • Two projects have now been completed – LTB A350 Improvements (Bumpers to Brook) and A429 Malmesbury. • Construction work is about to start on the New Eastern Villages Greenbridge Roundabout project. • Modelling work is being carried out on a number of the New Eastern Villages projects that will determine the proposed technical solution and also the associated programme of work. More detail will be known shortly.

- Construction work is about to begin on the **Porton Science Park** project.
- The Outline Business Case (OBC) for **A350 Chippenham Bypass Dualling (Badger-Brook & Chequers)** was approved at the Board meeting on 11 May. Work is underway on the Full Business Case (FBC) which is due for completion in March 2017.
- WSP Parsons Brinkerhoff have been appointed as consultant for the **Chippenham Station Hub** project. The Options Appraisal Report (OAR) and Appraisal Specification Report (ASR) are underway.
- **M4 Junction 15** – this project has now received funding from Highway’s England Growth and Housing Fund and can release its allocated £3.7m of funding back to the Growth Deal pot for allocation by SWLEP Board.
- The Full Business Case (FBC) for M4 Junction 16 was approved at the Board meeting on 11 May, subject to final tenders being received. Construction work is due to start in July.
- The confirmation of the Compulsory Purchase Order (CPO) for land required for the **Swindon Bus Exchange** project has been challenged and is currently going through a judicial review. Timescales for the project will be clarified when this issue has been resolved.
- Ecology issues are delaying the planning process for the **A350 Yarnbrook / West Ashton Relief Road** project.
- Discussions are ongoing with Highways England on potential technical and financial solutions for the **M4 Junction 17** project.

Ian Durston
SWLEP Programme Manager

2015/16 Programme Summary

Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes	Action	Resp.	Date
LGF/1516/001/LTB350	LTB A350 Improvements	WC	G	G	COMPLETE			
LGF/1516/002/A429	A429 Malmesbury	WC	G	G	COMPLETE			
LGF/1516/003/EV (i)	New Eastern Villages - Great Stall Bridge	SBC	AR	AR	Concerns over cost envelope. Investigating design options.	Carry out early feasibility work	Project Team	Preliminary Design Complete July 2016
LGF/1516/003/EV (iia)	New Eastern Villages -Greenbridge Roundabout (Package 1)	SBC	AG	AG	Increased costs due to soil contamination issues – work underway to manage within budget. Construction start in April 16.	Review costs and budget.	Project Team	May 2016
LGF/1516/003/EV (iib)	New Eastern Villages -West of A419 (Package 2)	SBC	G	G	No work currently being carried out. Preliminary design due Dec 2018.			
LGF/1516/003/EV (iii)	New Eastern Villages A420 Gablecross	SBC	AR	AR	Uncertainty over design solution at this stage. Modelling completion due in May 16.	Carry out A420 corridor study modelling.	Project Team	May 2016
LGF/1516/003/EV (iv) (DfT Retained)	New Eastern Villages Southern Connector Road	SBC	AG	AG	Working on preliminary design.	Complete preliminary design	Project Team	July 2016
LGF/1516/003/EV (v) (DfT Retained)	New Eastern Villages White Hart Junction	SBC	AR	AR	Design completion slipped from Feb 16 to September 16..	Confirm preferred option.	Project Team	Sep 2016
LGF/1516/003/EV (vi) (DfT Retained)	New Eastern Villages Business Case	SBC	AG	AG	Options Appraisal Report (OAR) and Appraisal Specifications Report (ASR) complete – require approval	Approve Options Appraisal Report	Project Team	TBA




**Local Growth Fund
Highlight Report to SWLEP Commissioning Group (28 April 2016)
Paper No. CG 4.9**



LGF/1516/004/PSP	Porton Science Park	WC	G	G	Work on site to begin in May 16.			
LGF/1516/005/LSTF	LSTF Swindon	SBC	AG	G	Various schemes now underway. Options assessment work begun on Eastern Flyer			
LGF/1516/006/CD	Higher Futures	SWLEP Core Team	AG	AG	Slow progress with CTP. Output numbers being finalised.	Renegotiate output numbers with BIS	Project Team/Ian Durston	May 2016

Key	Red	Amber Red	Amber Green	Green
	R	AR	AG	G

Direction Key

-  Project status expected to remain same going forward
-  Project status expected to improve going forward
-  Project status expected to get worse going forward

Milestone Key

BLUE – complete, **GREEN** - on track, **Amber** - at risk, **Red** – will be late/is late.

**Local Growth Fund
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Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1516/003/EV(i)	New Eastern Villages Great Stall Bridge	Peter Morgan	Swindon Borough Council	AR	AR	

What does our path look like? (Milestones)	Are we on track? (Issues/Risks)
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Milestone	Baseline	Forecast/Actual
Preliminary design completed	July 2016	July 2016
Feasibility work completed	TBC	TBC
Planning application granted	August 2017	August 2017
(SoS call in/Public Enquiry)	August 2018	August 2018
Detailed design/ tender preparation	August 2019	August 2019
Tender issue	January 2021	January 2021
Construction commence	January 2021	January 2021
Construction complete	May 2022	May 2022

AR – Finance Concerns over cost envelope given exclusions in programme entry costs.
AR – Design – Investigation of options for specification public transport/pedestrian/cycle or open to all traffic. Awaiting modelling information.

What are we spending?

£Ms	2017/18	2018/19	2019/20	Total
Profile (LGF)	0.500	3.500	3.600	7.600
Actual	-	-	-	0.000

What have we done this month?	What do we need to do in the next 2 months (Actions)
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- Viability of scheme has been reviewed and current design fits within the site constraints.
- EA have confirmed that the river can be re-routed.

- Waiting for traffic modelling to be completed.

**Local Growth Fund
Highlight Report to SWLEP Commissioning Group (28 April 2016)
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Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1516/003/EV(ia)	New Eastern Villages Greenbridge Roundabout	Peter Morgan	Swindon Borough Council	AG	AG	

What does our path look like? (Milestones)	Are we on track? (Issues/Risks)																		
<table border="1"> <thead> <tr> <th>Milestone</th> <th>Baseline</th> <th>Forecast/Actual</th> </tr> </thead> <tbody> <tr> <td>Design completed</td> <td>25 September 2015</td> <td>September 15</td> </tr> <tr> <td>Tender issued</td> <td>December 2015</td> <td>08 December 15</td> </tr> <tr> <td>Tender returns</td> <td>Feb 2016</td> <td>02 Feb 2016</td> </tr> <tr> <td>Start on site</td> <td>March 2016</td> <td>April 2016</td> </tr> <tr> <td>Complete on site</td> <td>November 2016</td> <td>December 2016</td> </tr> </tbody> </table>	Milestone	Baseline	Forecast/Actual	Design completed	25 September 2015	September 15	Tender issued	December 2015	08 December 15	Tender returns	Feb 2016	02 Feb 2016	Start on site	March 2016	April 2016	Complete on site	November 2016	December 2016	<p>AG – Risks</p> <ul style="list-style-type: none"> Increased costs due to contaminated materials on site – work underway to meet cost within existing budget. Service diversions are not completed by the start of the main works. Continued risk of programme overrun, Programme Board and Project Team monitoring issues.
Milestone	Baseline	Forecast/Actual																	
Design completed	25 September 2015	September 15																	
Tender issued	December 2015	08 December 15																	
Tender returns	Feb 2016	02 Feb 2016																	
Start on site	March 2016	April 2016																	
Complete on site	November 2016	December 2016																	

What are we spending?									
£Ms	2015/2016				2016/2017				Total
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
Profile(LGF)					0.661	1.339	-	-	2.000
Actual	0.000	0.050	0.095	0.394	-	-	-	-	0.539

What have we done this month?	What do we need to do in the next 2 months (Actions)
<ul style="list-style-type: none"> Service diversion works still on going Contract has been awarded to Wills Brothers Ltd Pre-contract meeting held with Wills Brothers Ltd. 	<ul style="list-style-type: none"> Complete service diversions before main works commence. Working with the successful contractor to ensure start on site in April 2016.

**Local Growth Fund
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Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1516/003/EV(iib)	New Eastern Villages Mitigation West of A419 Package 2	Peter Morgan	Swindon Borough Council	G	G	

What does our path look like? (Milestones)	Are we on track? (Issues / Risks)
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Milestone	Baseline	Forecast / Actual
Initial site surveys	November 2015	November 2015
Preliminary design	December 2018	December 2018
Detailed Design/tender documents	November 2019	November 2019
Complete on site	March 2021	March 2021

G - PROGRAMME – Work completed on programme, resources now dedicated to other NEV schemes. Pre-lim design 2018.

What are we spending?

	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	Total
£Ms							
Profile(LGF)	0.000	0.000	0.000	0.000	0.500	1.500	2.000
Actual	-	-	-	-	-	-	0.000

What have we done this month?

- Official handover from Highways to NEV team complete.

What do we need to do in the next 2 months (Actions)

- Client milestones to be included in overall programme.

**Local Growth Fund
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Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1516/003/EV(iii)	New Eastern Villages A420 Gablecross & Police Station	Robert Sweetnam	Swindon Borough Council	AR	AR	

What does our path look like? (Milestones) **Are we on track? (Issues/Risks)**

Milestone	Baseline	Forecast/Actual
Feasibility modelling	December 2015	May 2016
Preliminary design	June 2016	August 2016
Approvals to proceed to tender	July 2016	September 2016
Detailed design	April 2017	June 2017
Contract award	August 2017	October 2017
Construction commence	September 2017	November 2017
Construction complete	August 2018	October 2018

AR – Programme –Modelling for A420 is pending following further detailed assessment for primary & secondary route network, due to current planning applications. Work will be completed Spring 2016. Change control to be submitted.

AR – Design – Corridor Study will identify options, and confirm design solutions.

AR – Costs – Uncertainty of cost. Feasibility modelling should provide clarity.

What are we spending?

£Ms	2015/2016				2016/2017				2017/18	Total
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
Profile (LGF)					0.041	0.075	0.075	2.309	0	2.500
Actual	-	-	-	0.006	-	-	-	-	-	0.006

What have we done this month? **What do we need to do in the next 2 months (Actions)**

<ul style="list-style-type: none"> Consultation event has been undertaken 	<ul style="list-style-type: none"> Continue corridor study Early engagement with key stakeholders on revised NEV masterplan
--	---

**Local Growth Fund
Highlight Report to SWLEP Commissioning Group (28 April 2016)
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Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1516/003/EV(iv) (DfT Retained)	New Eastern Villages Southern Connector Road	Tom Campbell	Swindon Borough Council	AG	AG	

What does our path look like? (Milestones)			Are we on track? (Issues/Risks)
Milestone	Baseline	Forecast/Actual	
Preliminary survey work	January 2016	February 2016	<p>AG – Programme – Construction has reverted to baseline dates on the assumption that detailed design will take place in advance of funding confirmation.</p> <p>AG – Preliminary Design – Completion of preliminary design will complete in July 2016 to allow time to incorporate survey information and stakeholder feedback.</p> <p>AG – Finance - Latest cost estimates will be reviewed by client team following preliminary design.</p> <p>AG – Preliminary Surveys – It has not been possible to obtain landowners consent for some preliminary surveys. Impact of incomplete survey data being assessed.</p>
Preliminary design completed	February 2016	July 2016	
Public consultation	May 2016	March 2016	
Protected Species surveys	August 2016	August 2016	
Planning application submission	September 2016	March 2017	
Planning application granted	April 2017	September 2017	
Land acquisition (CPO) begin	August 2017	September 2017	
Land acquisition (CPO) complete	April 2019	May 2019	
(SoS call in/Public Inquiry)	May 2018	September 2018	
Developed design/ tender prep'n	April 2019	July 2018	
Tender issue	October 2019	January 2019	
Final confirmation DfT funding	October 2019	October 2019	
Contractor detailed design	April 2020	April 2020	
Construction commence	October 2019	October 2019	
Construction complete	April 2021	April 2021	

What are we spending?

£Ms	2019/20	2020/21	Total
Profile (LGF)	5.800	5.800	11.600
Actual	-	-	0.000

What have we done this month?

- Agreed scoping and pricing for Planning Application tasks with CH2M
- Complete topographical surveys on accessible land
- Commissioned ecological surveys
- Commissioned archaeological surveys.
- Secured further landowner consent for surveys.

What do we need to do in the next 2 months (Actions)

- Carry out Planning Application preparation and consultation
- Review Feasibility Study and begin process of updating design.
- Undertake ecological surveys.
- Undertake archaeological studies
- Chase remaining landowners for consent to survey.

**Local Growth Fund
Highlight Report to SWLEP Commissioning Group (28 April 2016)
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Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1516/003/EV(v) (DfT Retained)	New Eastern Villages White Hart Junction	Peter Morgan	Swindon Borough Council	AR	AR	

What does our path look like? (Milestones)	Are we on track? (Issues/Risks)
--	---------------------------------

Milestone	Baseline	Forecast/Actual
Preliminary design stage 1	February 2015	February 2015
Preliminary design stage 2	December 2015	September 2016
Planning application granted	February 2017	August 2017
Land acquisition (CPO) (SoS call in/Public Enquiry)	June 2017	November 2017
Detailed design/ tender preparation	February 2018	February 2018
Tender issue	June 2018	June 2018
Construction commence	January 2019	January 2019
Construction complete	January 2019	January 2019
	January 2021	January 2021

AR – Finance – cost estimates and site constraints being reviewed by client team.

AR - Programme – Slippage due to route hierarchy not being completed due to issues with the modelling around the strategic network.

AR – Design – slippage incurred, change control in process, awaiting road hierarchy model.

What are we spending?

£Ms	2015/16	2016/17	2017/18	2018/19	Total
Profile (LGF)	0	1.000	11.000	10.500	22.5
Actual	-	-	-	-	0

What have we done this month?

- Presented drawings to local consultation events for comments

What do we need to do in the next 2 months (Actions)

- Programme board to confirm preferred option following client team review
- Assess CPO requirements.
- Review feedback from consultation events

**Local Growth Fund
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Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1516/003/EV(vi) (DfT Retained)	New Eastern Villages Business Case	Laura Jones	Swindon Borough Council	AG	AG	

What does our path look like? (Milestones) **Are we on track? (Issues/Risks)**

Milestone	Baseline	Forecast/Actual
Management and Commercial case workshops complete	Sept 2015	Sept 2015
Options Appraisal Report (OAR) complete	December 2015	March 2016
Appraisal Specification (ASR) report complete	December 2015	March 2016
Submission to DfT of reports for agreement of next stage	December 2015	March 2016
Completion of Full Business Case	April 2018	April 2018

AG – Governance – Meeting set up with DfT and agreed reporting.

AG- Budget – on track (pending commencement of drawdown mechanism)

What are we spending?

£Ms	2015/2016				Total
	Q1	Q2	Q3	Q4	
Profile(LGF)			0.005	0.069	0.074
Actual			0.005	0.046	0.051

Note: LGF funding will total £0.5m. Estimated spend profile (16-17 onwards) pending outcome of talks on Greenbridge Roundabout.

What have we done this month? (Progress) **What do we need to do in the next 2 months (Actions)**

- | | |
|---|---|
| <ul style="list-style-type: none"> OAR, ASR, Management, Commercial case, Strategic case reports are with SBC for final amendments before submission. Met with DfT to discuss progress on strategic schemes | <ul style="list-style-type: none"> Send draft OAR, ASR, Management, Commercial case, Strategic case reports to DfT Modelling meeting to be held with SBC officers and DfT |
|---|---|

**Local Growth Fund
Highlight Report to SWLEP Commissioning Group (28 April 2016)
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Project Re	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1516/004/PSP	Porton Science Park	Richard Walters	Wiltshire Council	G	G	

What does our path look like? (Milestones)	Are we on track? (Risks/Issues)																														
<table border="1"> <thead> <tr> <th>Milestone</th> <th>Estimated Date</th> </tr> </thead> <tbody> <tr> <td>Submission of ESIF outline application</td> <td>Completed</td> </tr> <tr> <td>Publication of Prior Information Notice in OJEU</td> <td>Completed</td> </tr> <tr> <td>BREEAM design review - planning</td> <td>Completed</td> </tr> <tr> <td>Invitation from the Managing Authority to submit a full application</td> <td>September 2015</td> </tr> <tr> <td>Commence review of planning permissions/pre-app</td> <td>Completed planning permission granted November 2015</td> </tr> <tr> <td>Submission of planning application for BREEAM scheme</td> <td>End September 2015 (13 weeks)</td> </tr> <tr> <td>Submit ESIF full application</td> <td>Completed</td> </tr> <tr> <td>Confirmation of agreement to fund – In Principle</td> <td>Completed – December 2015</td> </tr> <tr> <td>Prequalification questionnaire (PQQ) issued to potential contractors</td> <td>Completed – December 2015</td> </tr> <tr> <td>Funding Agreement Signed</td> <td>April 2016</td> </tr> <tr> <td>Award contract through OJEU</td> <td>April 2016</td> </tr> <tr> <td>Start on site</td> <td>May 2016</td> </tr> <tr> <td>Commence full marketing (soft marketing already on-going)</td> <td>April 2016</td> </tr> <tr> <td>Completion of incubation and innovation centre</td> <td>May 2017</td> </tr> </tbody> </table>	Milestone	Estimated Date	Submission of ESIF outline application	Completed	Publication of Prior Information Notice in OJEU	Completed	BREEAM design review - planning	Completed	Invitation from the Managing Authority to submit a full application	September 2015	Commence review of planning permissions/pre-app	Completed planning permission granted November 2015	Submission of planning application for BREEAM scheme	End September 2015 (13 weeks)	Submit ESIF full application	Completed	Confirmation of agreement to fund – In Principle	Completed – December 2015	Prequalification questionnaire (PQQ) issued to potential contractors	Completed – December 2015	Funding Agreement Signed	April 2016	Award contract through OJEU	April 2016	Start on site	May 2016	Commence full marketing (soft marketing already on-going)	April 2016	Completion of incubation and innovation centre	May 2017	<p>G – Funding: The Council has supplied responses to questions raised by the Managing Authority to inform the content of the formal Funding Agreement which we expect to be issued imminently</p> <p>G – Works: Installation of security fence underway. Grass cutting undertaken to minimise risk of ground-nesting birds. OJEU competition attracted a number of competitive bids; preferred supplier selected; award notice to be issued in due course.</p> <p>G – Marketing: Senior officers attending Biotrinity (national expo organised by Oxford Bioscience Network). Marketing materials now updated, informed by Life Science Inward Investment strategy.</p>
Milestone	Estimated Date																														
Submission of ESIF outline application	Completed																														
Publication of Prior Information Notice in OJEU	Completed																														
BREEAM design review - planning	Completed																														
Invitation from the Managing Authority to submit a full application	September 2015																														
Commence review of planning permissions/pre-app	Completed planning permission granted November 2015																														
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Completion of incubation and innovation centre	May 2017																														

**Local Growth Fund
Highlight Report to SWLEP Commissioning Group (28 April 2016)
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What are we spending?

£Ms	2015/2016				2016/2017				2017/18	Total
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
Profile (LGF)					0.667	1.244	1.289	0.667	0.133	4.0
Actual	0.179	0.023	0.151	0.139						0.492

What have we done this month (Progress)

- Submitted final response to outstanding issue requested by the Managing Authority for ESIF funding.
- Cut the grass to minimise risk of ground-nesting birds
- Agreed licence with Dstl for site access to commence security fence
- Carried out initial impact assessment for Monitoring and Evaluation
- Ongoing work to further improve BREEAM rating
- Tenders received, preferred supplier identified
- Updated marketing materials in line with LEP LS Strategy

What do we need to do in the next 2 months (Actions)

- Attend Biotrinity Conference for marketing purposes
- Install security fence
- Finalise occupational terms for incubation and Grow On space.
- Sign Funding Agreement with DCLG and discharge post-agreement conditions
- Issue contract award notice
- Sign lease agreement with Dstl
- Start on site

**Local Growth Fund
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Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1516/005/LSTF	LSTF	James Jackson	Swindon Borough Council	AG	G	

What does our path look like? (Milestones)			Are we on track? (Risks/Issues)
2016/17 Eastern Flyer	Planned	Forecast/Actual	<p>2015/16 Southern Flyer</p> <p>G – Programme delivery schedule – 15/16 schemes largely complete awaiting electrical connections.</p> <p>G – Resourcing – 15/16 schemes Minor snagging and completion work to be managed by project delivery ongoing. Largely complete</p> <p>AG – Funding – 15/16 Funding draw down with finance to complete</p> <p>AG – Risks – 15/16 Priority Neighbourhood schemes partially delivered in the last month confirming extent complete</p> <p>2016/17 Eastern Flyer</p> <p>G – Delivery programme schedule -16/17 high level risks mitigated in scheme selection and options assessment work. Forecasts to be reviewed following detailed design assessment.</p>
Options assessment	March 16	March 16	
C2 surveys	March 16	Not required	
Define package of works	April 16	April 16	
Prelim drawings	May 16	May 16	
Hand over for detail design PD	May 16	May 16	
TP consultation route wide	May 16	May 16	
Tender package	June 16	Jun 16	
Procurement	July/August 16	July August 16	
Deliver improvement	March 17	March 17	
2016/17 Subways and crossings			
Define package of works	April 16	April 16	
Agree delivery mechanism	May 16	May 16	
Handover project delivery	May 16	May 16	
Deliver improvements	March 17	March 17	
2016/17 Covingham Drive cycle route			
Options assessment	March 16	March 16	
C2 survey	March 16	March 16	
Scope of prelim design highlighting risks	April 16	April 16	
TP Consultation internal and external	April/May 16	May 16	
Prelim design	May 16	May 16	

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Handover for detail design PD	May 16	May 16
Tender Package	June 16	June 16
Procurement	July/August 16	July/August 16
Deliver improvements	March 17	March 17

What are we spending?

£Ms	2015/2016				2016/2017				2017/18	Total
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
LGF Capital Profile	0.016	0.120	0.071	1.043			0.52	0.73	1.25	3.75
Actual	0	0	0.08	1.17						1.25

What have we done this month (Progress)

- Scoping – Finalise scheme detail.
- Programme Eastern Flyer –
- Early engagement with project delivery
- C2 survey undertaken where required
- Land ownership identified
- Risk and mitigation of scheme detail provided

What do we need to do in the next 2 months (Actions)

- Budget – confirm prioritisation and proceed
- Finalise preliminary drawings and scope of work
- Agree procurement strategy
- Commission CH2 support where required
- Consult both internal stakeholders, Councillors and public

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Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1516/006/CD	Swindon & Wiltshire Higher Futures	Mandy Timbrell	LEP Partnership – SBC/WC	AG	AG	

What does our path look like? (Milestones)			Are we on track? (Issues/Risks)
Activity	Target Completion Date	Current Forecast Date	
Governance and reporting			<p>G – Cost: Spend is in line with profile (a more detailed budget plan is in development).</p> <p>A – Time: Time scales for the revised plan remain Green/Amber.</p> <p>A – Delivery: Largely on track based on revised Implementation Plan and progress being made towards implementation with the exception of branding and military engagement</p> <p>Further issues/risks</p> <ul style="list-style-type: none"> • Delay in agreeing Branding is impacting on dedicated website and marketing materials • Employer Engagement process has proved to be time consuming and slow to get employers to commit. Phase 1 has been extended to August 2016. Maximise success stories from Financial Services during launch. • HEIs have not yet been engaged due to time consuming TNA process, possible reputational risk to programme. • HEI taster sessions are currently under development to showcase the offer to potential employers and keep HEIs engaged. • Further work to finalise the outputs and funding model is in
Review and update the implementation plan	April 2016	Complete	
Convene Sub Group	April 2016	Complete	
May Sub Group planned via telecom	May 2016		
Produce progress report for SWLEP Board Meeting January 2015	6 Jan 2016	Complete	
Team Recruitment			
Complete first recruitment round	Nov 2015	Complete	
Complete second recruitment round	Feb 2016	Complete	
Team roles in place, working locations agreed and induction	Dec 2015 – March 2016	Complete	
Marketing/Communications			
Branding Developed and agreed	Jan 2016	August 2016	
Tribe Marketing Plan agreed	Jan 2016	Complete	
Temporary branding agreed in line with LEP family	Mar 2016	Complete	
Finalise interim employer collateral	Jan 2016	Complete	
Develop Learner & employer collateral	March 2016	May 2016	
Launch activity	March –Sept 2016		
Update pages on LEP website	March – Sept 2016	March – Sept 2016	
Launch website goes live	Feb 2016	TBC	
Business Engagement			
Develop Business Engagement Strategy	Feb 2016	May 2016	
Financial Services Course starts	Jan 2016	Complete	

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Visit and agree Pathfinder employers and complete TNA	Feb 2016	Complete
Pathfinder employers sign revised MOU	Jan 2016	April 2016
Phase 1 co-production meetings	Feb – April 2016	August 2016
Engage phase 2 employers	September 2016	
Military Engagement		
Develop ways of working /MOU with CTP	March 2016	TBC
Review and finalise Learner Engagement Strategy	March 2016	Complete
Identify first cohort of military leavers	May 2016	TBC
Deliver courses	May – Aug 2016	TBC
First courses for military Leavers	Sept 2016	TBC
Pathfinder Learning Providers		
Meet to confirm roles and phase 1 activity	Dec 2015	Complete
Preparation for phase 1 activity	Feb 2016	Complete
Phase 1 co-production meetings	Feb-April 2016	August 2016
Development of the HF Offer	April 2016	August 2016
Business Processes		
Confirm budget for 15/16	Dec 2015	Complete
Confirm budget for 16/17	Feb 2016	Complete
Confirm outputs profile, income and budget	March 2016	Complete
Data and admin systems in place (CRM)	April 2016	May 2016

- train and meeting with BIS to be set up to renegotiate targets.
- Slow progress with CTP following meetings in February and March with MOD and TESSR. A fresh approach to be considered and meeting with CTP set for May 2016.

What are we spending? (Total Project)

£Ms	2015/2016				2016/2017				2017/2018				2018/2019				2019/2020				2020/21	
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2
Profile	0.180	0.100		0.374				0.352														
Actual	0.184	0.103	0.000234	0.320																		

Total £1.4m budget to be profiled

**Local Growth Fund
Highlight Report to SWLEP Commissioning Group (28 April 2016)
Paper No. CG 4.9**



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What have we done this month	What do we need to do in the next 2 months (Actions)
<ul style="list-style-type: none"> • Attended construction event, HVM breakfast meeting and Salisbury Business Expo – generated leads and increased profile of the project through presentations • Met again with pathfinder employer to support with development of TNA ahead of HEI introduction. • Met with one of the HEI's to collaborate on approach to veteran engagement. • Agreed with subgroup funding for purchase of a CRM if Wiltshire Council system Evolutive is not fit for purpose. • Evolutive CRM systems training planned for the 11th May, processes mapped and shared to ensure dummy system at training reflects Higher Futures requirements. • Temporary information sheet produced, business cards information leaflets and stands designed (non-branded) – currently being signed-off, including an extra SWLEP banner stand to be used by the Higher Futures Team until the new branding is ready • @HigherFuturesUK Twitter account launched w/c 7 March – currently 150 followers • Met with SWLEP marketing executive John Oliver to progress finalisation of brand • Developed relationship with recruit for spouses and MOU sent off • Engaged with veteran associations and charities to identify demand for offer with the audience – follow up meetings planned this month 	<ul style="list-style-type: none"> • Produce business plan • Produce temporary collateral for all audiences. • Commence Swindon launch activity. • Review plans for launch of website. • Engage further pathfinder employers to test charging model. • Finalise the employer engagement strategy and continue engaging with employers to promote HF, understand their higher level skills needs and test out the brokerage model. • Agree ways of working with MOD and CTP to ensure clear referral pathways for military leavers • Further review the Learner Engagement Strategy when new LECA in post and implement. • Finalise the MOU with HEIs and agree ways of working with the HF team. • Develop the HF skills offer. • Carry out the Phase 1 brokerage between the Pathfinder employers and HEIs. • Complete the review of outputs and financial profiling and renegotiate outputs and scope with BIS. • Agree and commission a fit for purpose data system.

**Local Growth Fund
Highlight Report to SWLEP Commissioning Group (28 April 2016)
Paper No. CG 4.10**



2016/17+ Programme

Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes	Action	Resp.	Date
LGF/1617/001/A350	A350 Dualling Bypass	WC	AG	G	OBC to be approved by Board	OBC Approval	Board	May 2016
LGF/1617/002/WI (DfT Retained)	Wichelstowe Infrastructure	SBC	G	G	DfT Retained Scheme. Development of OBC commencing in 2016. Highlight Report to be produced when work starts.			
LGF/1617/003/SRT	Swindon Rapid Transit	SBC	G	G	Working on Route 1 Options Assessment Report. Meeting with ITA on business case scope required when OAR done.			
LGF/1617/004/CSH (DfT Retained)	Chippenham Station Hub	WC	AR	AR	Options Appraisal Report in progress.	Develop Options Appraisal report	Project Team	June 2016
LGF/1617/005/LTB15	LTB M4 Junction 15	SBC	AG	AG	Programme has been reviewed to reflect Highways England Growth and Housing Fund announcement. If funding awarded, £8.7m estimated scheme costs will be made up of 50/50 split between central govt. and local sources, ie, s106 - this will release LGF budget back into SWLEP.	Complete G&HF Stage increased local contribution.	Project Team	May 2016
LGF/1617/006/LTB16	LTB M4 Junction 16	SBC	AR	AR	FBC to be approved by Board Work on site due to start in July 16.	FBC Approval	Board	May 2016

**Local Growth Fund
Highlight Report to SWLEP Commissioning Group (28 April 2016)
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LGF/1617/007/MH	Mansion House (Corsham)	WC	AG	AG	Work on design progressing	Complete detailed design	Project team	June 2016
LGF/1617/008/SBX	Swindon Bus Exchange	SBC	AG	AG	CPO has been awarded in favour of SBC but is being challenged. Timescales reprogrammed to reflect.	Prepare detailed design and planning application submission	Project team	June 2016
LGF/1617/009/YWA	A350 Yarnbrook/ West Ashton Relief Rd	WC	AR	AR	Ecology issues need to be considered and addressed through the planning application. Will have an impact on programme timescales. Change control to be submitted.	Submit change control .	Project Team	May 2016
LGF/16/17/010/J17	M4 J17 Capacity Improvement	WC	AR	AR	Discussions ongoing with HE – will have an impact on programme/funding requirements (bring forward). Will resubmit for approval post OBC.	Develop OBC to address programme and funding questions.	Project Team	TBA

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Key	Red	Amber Red	Amber Green	Green
	R	AR	AG	G

Direction Key

-  Project status expected to remain same going forward
-  Project status expected to improve going forward
-  Project status expected to get worse going forward

Milestone Key

BLUE – complete, **GREEN** - on track, **Amber** - at risk, **Red** – will be late/is late.

**Local Growth Fund
Highlight Report to SWLEP Commissioning Group (28 April 2016)
Paper No. CG 4.10**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1617/001/A350	A350 Chippenham Bypass Dualling (Badger-Brook & Chequers)	Robert Murphy	Wiltshire Council	AG	G	

What does our path look like? (Milestones)	Are we on track? (Issues/Risks)
--	---------------------------------

Milestone	Estimated Date
Interim Outline Business Case (OBC) produced	Completed
OBC completed	Completed
OBC approval	May 2016
Start detailed design	February 2016
Stakeholder consultation complete	June 2016
OJEU Prior Notification Notice (PIN) published	October 2016
Complete detailed design (for procurement)	November 2016
OJEU Contract Award Notice	March 2017
Full Business Case (FBC) submission	March 2017
FBC approval	April 2017
Start of construction works contract	May 2017
Main construction start	June 2017
Construction complete	July 2018
Opening date	August 2018

<p>G – Programme Subject to decision of SWLEP Board on scheme option.</p> <p>G – Costs Subject to decision of SWLEP Board on scheme option.</p>

What are we spending?

	2016/2017	2017/2018	2018/2019	2019/20	TOTAL
Profile		1.693	3.047	2.360	7.1
Actual					0

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**Local Growth Fund
Highlight Report to SWLEP Commissioning Group (28 April 2016)
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What have we done this month (Progress)	What do we need to do in the next 2 months (Actions)
<ul style="list-style-type: none"> • Officers commented on the draft OBC produced by Atkins and liaised with the SWLTB's Independent Technical Advisor (ITA). • ITA's initial comments received on 7 April. • A revised OBC and further supporting comments were sent to the ITA on 15 April. • Final ITA comments received on 20 April. • Covering report, OBC (April 2016) and ITA comments/checklist submitted on 20 April for consideration by SWLEP Commissioning Group on 28 April. 	<ul style="list-style-type: none"> • Consider any comments of the SWLEP Commissioning Group at its meeting on 28 April. • Draft SWLEP Board report. • Submit OBC and associated papers to the SWLEP Board for consideration at its meeting on 11 May. • Notify key local stakeholders (e.g. Chippenham Area Board and Chippenham Town Council) of submission. • Continue detailed design tasks as per the Scheme Implementation Programme.

**Local Growth Fund
Highlight Report to SWLEP Commissioning Group (28 April 2016)
Paper No. CG 4.10**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1617/003/SRT	Rapid Transit	James Jackson	Swindon Borough Council	G	G	

What does our path look like? (Milestones) **Are we on track? (Issues/Risks)**

	Planned	Actual	<p>G – Programme – The scheme delivery dates are some way off hence early stage of works. Strategic decision on funding critical. Liaison with ITA to agreed Business Case Scope required.</p> <p>G – OAR – Update being worked on following additional survey information and modelling work. Further survey and journey time information undertaken in March 2016.</p> <p>G – Strategy – Congestion and issues updated following surveys of issues taken from Thamesdown Transports existing services.</p> <p>G – Budget – Scheme options will be developed in greater detail using the 2016 budget.</p> <p>AG – ASR and BC scope – Liaison with ITA to take place following update of OAR.</p>
Options Assessment report route 1	Updating March 2016	March 2016	
Stakeholder engagement route 1	April 2015 – March 2016	Ongoing	
Appraisal Specification report route 1	March 2016	Ongoing	
Scope Business Case route 1	March 2016	Ongoing	
Develop Business Case	2016		
Route 2 and 3 programme to be updated following commission	March 2017		
Scheme delivery commence	April 2017		
Schemes complete	March 2019		

What are we spending?

	2016/17	2017/2018	2018/2019	2019/2020	Total
Profile	0.16	3.28	3.28	3.12	9.84
Actual					0

**Local Growth Fund
Highlight Report to SWLEP Commissioning Group (28 April 2016)
Paper No. CG 4.10**



What have we done this month (Progress)	What do we need to do in the next 2 months (Actions)
<ul style="list-style-type: none"> • Options Assessment updated • Stakeholder engagement – Further meeting have taken place with operators and internal stakeholders. Additional issues identified. • Further surveys undertaken • Proposal for further development and consultation on scheme elements 	<ul style="list-style-type: none"> • Programme – Further consultation and communication with key stakeholders. Including SWLEP/ITA reference need and detail of Business Case development. • Scheme progress – Development of Preliminary design for scheme options identified within the OAR • Agreement to proceed following consultation with Lead Member and SRO.

**Local Growth Fund
Highlight Report to SWLEP Commissioning Group (28 April 2016)
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Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1617/004/CSH (DfT Retained)	Chippenham Station Redevelopment	Rory Bowen	Wiltshire Council	AR	AR	

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What does our path look like? (Milestones)		Are we on track? (Issues/Risks)
Activity	Completion Date	<p>AR Basic Assets Protection Agreement in process and due for agreement and sign off in April/May</p> <p>G Senior directors of NR and GWR have been informed of progress by letter</p> <p>G WSP PB appointed as consultant and project phase (OAR & ASR) underway</p>
Establish Communications and Stakeholder Engagement Plan	Complete	
Develop and agree outline project plan	Complete	
Assess carparking figures and potential revenue	Complete	
Undertake Land Grab to ensure land reserved for project to be development	Complete	
Gain early funding agreement with DfT/BIS to continue to develop Stage 2 / OBC	Complete	
Further develop Risk/Issue register	Complete	
Identify Land Consents	Complete	
Develop Land Strategy (land Grab)	Complete	
Environmental Appraisal (DBA Archaeological; Geo survey; Ground Conditions report)	Complete	
Environmental Impact Assessment	Complete	
Draft Basic Assets Protection Agreement	Complete	
Expedite full engagement of NR and GWR	Complete	
Environmental Risk Assessment	Jun-16	
Develop Project Requirements from Masterplan work	Jun-16	
Complete Project Feasibility Report precursor to project requirements	Jun-16	
Gateway Communications	Jun-16	
Option Assessment Report	Jun-16	
Appraisal Specification Report	Jun-16	
Single Option Selection / Approval in Principle (Pre-detailed design)	Jun -16	
Approval Period and gateway communications	Sep -16	
Commencement of GRIP 4	Sep - 16	

**Local Growth Fund
Highlight Report to SWLEP Commissioning Group (28 April 2016)
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The project timeline beyond the above milestones is subject to agreement with Network Rail regarding delivery of the project and responsibilities therein.

What are we spending?

£Ms	2015/2016				2016/2017				2017/2018				2018/2019				TOTAL
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
Profile					1.465				7.906				6.279				15.65
Actual	0.024			0.004													0.028

A detailed cashflow projection is being produced by our contracted project management team.

What have we done this month (Progress)

- Submitted change control to SWLEP Commissioning Group
- Further communication at a senior level between Wiltshire Council and Network Rail and GWR
- Appointed WSP Parsons Brinkerhoff to produce OAR and ASR Programme (these form the Strategic OBC in WebTag)
- Project Management salary claim
- Commenced project phase (OAR & ASR) including site visit and inception meetings with WSP Parsons Brinkerhoff.

What do we need to do in the next 2 months (Actions)

- Sign the Basic Assets Protection Agreement
- Delivery of OAR and ASR and presentation to the steering group
- Establish next steps and develop project plan

**Local Growth Fund
Highlight Report to SWLEP Commissioning Group (28 April 2016)
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Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1617/005/LTB15	M4 Junction 15	Sam Howell	Swindon Borough Council	AG	AG	

What does our path look like? (Milestones)			Are we on track? (Issues/Risks)
<i>Milestone</i>	<i>Baseline</i>	<i>Forecast/Actual</i>	<p>AG – Programme – Previous programme has been reviewed to reflect Highways England Growth and Housing Fund announcement. Although the programme is delayed from the original programme shown there is significant amount of flexibility given the revised SEP funding profile to 17/18. Additional modelling completed.</p> <p>AG – Budget – Scheme identified in HE Road Investment Strategy – Growth and Housing Fund to be progressed under the first funding tranche through the HE value management process. If funding awarded, £8.7m estimated scheme costs will be made up of 50/50 split between central govt. and local sources, ie, s106 - this will release LGF budget back into SWLEP.</p> <p>AR – Scheme cost – (£8.7m) Scheme costs reflect ‘future proof’ scheme and include additional structure elements required by HE to support all planned local growth. The 50% contribution developers yet to be agreed.</p>
<i>Highway design</i>	<i>Jan 15</i>	<i>Jan 15</i>	
<i>HA Modelling</i>	<i>Feb 2015</i>	<i>Feb 2015</i>	
<i>HA scheme approval and feedback</i>	<i>Feb 2015</i>	<i>Feb 2015</i>	
<i>Governance agreement between partners (SBC, HA and Developers)</i>	<i>Feb 2015</i>	<i>Feb 2015</i>	
<i>Outline Business Case submission</i>	<i>March 2015</i>	<i>March 2015</i>	
<i>Detailed design and initiate procurement</i>	<i>March 2015</i>	<i>March 2015</i>	
<i>Contract award</i>	<i>Dec 2015</i>	<i>Dec 2015</i>	
<i>Full business case</i>	<i>Dec 2015</i>	<i>Dec 2015</i>	
Current Programme			
Highway preliminary design	Completed	Completed	
HA Modelling	Completed	Completed	
HA scheme approval and feedback	Completed	Completed	
G&HF Stage 2	Completed	Completed	
Detailed Design	Nov 2015	Nov 2015	
HCA Viability Assessment	Nov 2015	Jan 2016	
Funding Award	tbc	tbc	
Initiate procurement	April 2017	April 2017	
Contract award	October 2017	October 2017	
Scheme completed	March 2019	March 2019	

**Local Growth Fund
Highlight Report to SWLEP Commissioning Group (28 April 2016)
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What are we spending?

	2016/17	2017/2018	2018/2019	2019/2020	Total
Profile	0	1.85	1.85	0	3.7
Actual					0

What have we done this month?

- Programme – Viability Workshop carried out
- Financial – Discussions on-going with Highways England and developers.

What do we need to do in the next 2 months (Actions)

- Programme – HE to confirm assessment
- Budget Funding – complete G&HF Stage increased local contribution and confirm mechanism for securing s106 contributions.

**Local Growth Fund
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Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1617/006/LTB16	M4 Junction 16	Tim Mann	Swindon Borough Council	AR	AR	

What does our path look like? (Milestones)	Are we on track? (Issues/Risks)
--	---------------------------------

Milestone	Forecast/Actual
Issue tender (PQQ)	Jan 2016 - complete
Achieve technical approval	Mar 2016 - complete
Issue tender (ITT)	Apr 2016 - complete
Appoint contractor	Jun/Jul 2016
Mobilise and commence construction	Jul 2016
Complete construction	Dec 2017

AG – Funding – LEP FBC being developed. Awaiting LEP comments on GPIF proposal. Awaiting formal approval of LGF rephasing
AR – Site Works – Advanced vegetation clearance works are being progressed.
AG – Design – Conditions of technical approval being resolved.
AG – Partners – Agreement to be finalised.
R – Land – Discussions ongoing.
AG – Procurement – In progress – no major issues.
AR – Project Mgt – First press release imminent.

What are we spending?

£Ms	2014/15	2015/16	2016/2017				2017/18	Total
			Q1	Q2	Q3	Q4		
Original Profile (LGF)						£2.960m	£2.960m	£5.920m
Actual		£0.852m						£0.852m

**Local Growth Fund
Highlight Report to SWLEP Commissioning Group (28 April 2016)
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What have we done this month?	What do we need to do in the next 2 months (Actions)
<ul style="list-style-type: none"> • Funding – Proposed simplified GPIF agreement submitted to LEP. LEP ITA has commented on draft FBC. • Design – Technical approval granted subject to conditions. • Site works – Scrub clearance works being developed. • Partners – Final draft of legal agreement circulated. • Land – Land discussions progressing. • Procurement – ITT stage commenced. 	<ul style="list-style-type: none"> • Funding – Conclude GPIF agreement. Update and submit LEP Full Business Case (TM/JJ, Apr 16). • Site works – Procure scrub clearance (TM, Apr 16). • Design – Complete conditions of TA (TM, Jun 16). • Partners – Conclude agreement (TM, Apr 16). • Land – Complete negotiations (TM, ongoing). • Procurement – Continue procurement process (TM, ongoing). • Project Mgt – Continue comms including initial press release (TM, Apr/May 16).

**Local Growth Fund
Highlight Report to SWLEP Commissioning Group (28 April 2016)
Paper No. CG 4.10**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1617/007/MH	Mansion House (Corsham)	Angela Hays	Wiltshire Council	AG	AG	

What does our path look like? (Milestones)

Task	Completion Date
Formalise project design/user group	Complete
Stage 1 Appoint project team	Complete
Define brief and concept design and site surveys	January/February 2016
Detailed design	June 2016
Planning Approval	September 2016
Tender and contract	November 2016
Pre-construction	May 2017
Construction and fit out	June 2017
Handover	June 2017

N.B. The above timeline is indicative and based on the levels of information currently available to the lead officers. Through further design and development work a more detailed articulation of the delivery programme will be developed.

Are we on track? (Issues/Risks)

G – Design User Group formulating the design brief. IT costs and F&E costs established.

AG – Completed detailed condition survey has identified indicative cost increases. Mitigation is to scope cost of refurbishment of main house with a simplified specification and new build as a shell and assess cost implications.

What are we spending?

£Ms	2015/2016				2016/2017				2017/2018				Total
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
Profile					.350		.266	.515	.767	.644			2.542
Actual	0.002	0.017	0.004	0.008									0.031

What have we done this month (Progress)	What do we need to do in the next 2 months (Actions)
<ul style="list-style-type: none"> • Project Stakeholder mapping • Gone to tender for in depth building and surrounding survey and elevations • Building assessed for; access, potential use, historic features, ease of refurbishment, and use of different sectors 	<ul style="list-style-type: none"> • Recruit the rest of the design team (QS, civil and structural and M&E) • Develop the internal design considerations with PM, architect and stakeholders • Visit other similar incubation hubs such as the engine shed, Bristol; Glove factory; Frome • Continue to engage with partners to look forward to future aspects of development • Engage with stakeholders regarding future interest in the mansion house • Develop cost plan • Develop operational options and outcomes

**Local Growth Fund
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Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1617/008/SBX	Swindon Bus Exchange	Chris Hitchings	Swindon Borough Council	AG	AG	

What does our path look like? (Milestones)			Are we on track? (Issues/Risks)
Milestone	Baseline Date	Forecast / Actual date	<p>Scheme milestones have been reprogrammed to reflect the interdependent issues caused by the Public Enquiry into the CPO Profile of LGF spend remains on track and against a re-profiled project the scheme is on track.</p> <p>AR - CPO – The six week Judicial Review period ran from March 1st. There has been unfortunately a challenge to the confirmed CPO and the implications and timescales are being accessed.</p> <p>AG - Design – Final design cannot be completed and agreed until land ownership issue resolved as per above.</p> <p>AG- Road closure order – It has been decided that the second Road Closure Order should not be commenced until the CPO is confirmed.</p>
Capital funding approval SBC	2014	Complete	
Legal Agreement with Bus Operators	2014	Complete	
LGF Funding Approval	2014	Complete	
CPO confirmed	January 2016	February 2016	
Carfax Car park Demolition Completion	January 2016	January 2016	
Works start on new Health Centre	February 2016	January 2016	
Detailed design and planning application submission	March 2016	June 2016	
Stopping up order Part 2 for Bus Exchange granted	April 2016	July 2016	
Planning permission granted for Reserved Matters application	July 2016	October 2016	
Build contract procured	September 2016	March 2017	
Build start on site	September 2016	June 2017	
Temporary bus station work begins	December 2016	TBC	
Temporary Bus station open completed	March 2017	TBC	
NHS take occupancy of new building Health Centre	February 2017	February 2017	

**Local Growth Fund
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Build completion	May 2018	May 2018	
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What are we spending?

£Ms	2016/2017				2017/18				Total
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
LGF Profile	0.75	0.75	0.75	0.75					3.0
Actual									0

What have we done this month (Progress) What do we need to do in the next 2 months (Actions)

<ul style="list-style-type: none"> • The CPO Public Enquiry – received outcome from 6 week enquiry • Construction of the new health centre continues 	<ul style="list-style-type: none"> • Initial preparation for second Road Closure Order • Continue discussions with Bus companies over temporary bus station • Respond to outcome of CPO enquiry completion • Continue progression with designs • Design temporary facilities for temporary bus station
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**Local Growth Fund
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Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1617/009/YWA	A350 Yarnbrook/West Ashton Relief Road	Robert Murphy	Wiltshire Council	AR	AR	

What does our path look like? (Milestones)

Milestone	Estimated Date
OBC approval	Completed
Planning application submission by developer	Completed
Outline planning application determination	May 2015 to January 2016
S106 agreements	February 2016 to May 2016
Outline planning permission approval	February 2016 to May 2016
Procurement / Tendering	September 2016 to February 2017
Develop Full Business Case	October 2016 – May 2017
FBC submission to SWLEP Board	May 2017
FBC approval	July 2017
Detailed design	March 2017 – March 2018
Construction	April 2018 – March 2021
Opening date	April 2021

Are we on track? (Issues/Risks)

RA – Programme / Costs

There continues to be an issue with ecology matters in relation to dealing with the planning application for the Ashton Park strategic site, with a particular focus on the Habitats Directive Assessment. However, it is anticipated that this is nearing a resolution. These issues will have an impact on the scheme's proposed programme (milestones) and spend profile. A 'LGF Project Change Control Notification to SWLEP Commissioning Group' will need to be submitted once there is clarity on the planning application and associated legal agreement(s).

What are we spending?

	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/21	TOTAL
Profile		0.184	0.570	1.541	1.579	1.626	5.5
Actual	0.117						0.117

**Local Growth Fund
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What have we done this month (Progress)	What do we need to do in the next 2 months (Actions)
<ul style="list-style-type: none"> Further consideration of the Ashton Park planning application including phasing of the development in relation to the provision of the YWARR. 	<ul style="list-style-type: none"> Continue to work through the planning application process (Michael Kilmister, Development Control Team Leader (Central)). Ongoing discussions with the Ashton Park developer regarding scheme delivery (Phil Tilley, Highways Development Control Officer).

**Local Growth Fund
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Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/16/17/010/J17	M4 J17 Capacity Improvement	Kingsley Hampton	Wiltshire Council	AR	AR	

What does our path look like? (Milestones)	Are we on track? (Issues/Risks)
<p>To be determined based on discussions with Highways England (see below) and development of Outline Business Case (OBC).</p>	<p>AR – Programme Highways England has a holding order related to the impact of future development growth in Chippenham on the M4 J17. As this was not able to be resolved as part of the now postponed EiP into the Chippenham Site Allocations DPD, there is now the urgent need to deliver the M4 J17 scheme as soon as possible. Subject to ongoing discussions with Highways England, the emerging OBC will set out a scheme programme more in line with the original SEP proposition (i.e. delivery 2016/17). Therefore, there will be a need for programme re-baselining and spend re-profiling at this point as part of ITA and SWLEP Board approval process.</p> <p>AR – Costs Given the above, the current LGF allocation of £0.5m in 2019/20 either needs to be re-profiled or an alternative method needs to be found to ‘forward fund’ the scheme.</p> <p>The current high level scheme cost was originally estimated at £1.2 million. A cost estimate is being developed as part of discussions with Highways England (to understand their necessary requirements) and the further development of the OBC. Progress has been disappointingly slow with Highways England; detailed drawings have been submitted and we are currently in discussion to finalise an agreed cost and programme. A Meeting has been set for mid May 2016 with Highways England to identify additional design works and agree technical compliance.</p>

**Local Growth Fund
Highlight Report to SWLEP Commissioning Group (28 April 2016)
Paper No. CG 4.10**



What are we spending?

£Ms	2015/2016				2016/2017				2017/2018				Total
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
Profile					0.262				0.238				0.5
Actual	0.015			0.020									0.035

A detailed spend profile is being developed as part of the OBC.

What have we done this month (Progress)

- Continued liaison with Highways England regarding their scheme requirements/costs.
- Challenged Highways England regarding acceptance of supplied design and cost estimate based upon a similar scheme rather than proposed one.
- Agreement that Wiltshire Council will underwrite funding of the scheme and deliver on the ground.

What do we need to do in the next 2 months (Actions)

- Further liaise with Highways England on the scheme preliminary design and to identify additional design works and agree technical compliance. (Kingsley Hampton/Atkins – May 16).
- Produce the OBC (Kingsley Hampton/Atkins – May/June 16).
- Submit the OBC to the ITA and SWLEP Board for approval as per the assurance framework (Kingsley Hampton – June 16).

JOINT STRATEGIC ECONOMIC COMMITTEE (JSEC) **FORWARD WORK PLAN**

SWINDON AND WILTSHIRE LOCAL ENTERPRISE PARTNERSHIP (SWLEP)

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Explanatory Note

This work plan consists of items to be considered by the JSEC in the next four months. It will be published at the beginning of each month.

This Plan includes matters which the Chairman has reason to believe will be the subject of a key decision to be taken by the JSEC during the period covered by this Plan. Key decisions are marked as (🔑)

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of any Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- Where the item or part of the item will be considered in private

Wiltshire Council and Swindon Council have adopted the following criteria to determine what item qualifies as a key decision:

Wiltshire

1. Any decision which would result in the closure of an amenity or total withdrawal of a service;
2. Any restriction of service greater than 5% measured by reference to current expenditure or hours of availability to the public;
3. Any action incurring expenditure or producing savings greater than 20% of budget service areas against which the budget is determined by Full Council;
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework;
5. Any proposal to change the Council's policy framework (documents listed within the Council's Constitution)
6. Any contract (or programme) which:

- exceeds an annual value of £1 million or the total contract value; or
 - exceeds £4million including any optional extension period; or
 - involves the transfer of 50 or more employees in or out of the council; or
 - relates to a matter which is commercially, politically or strategically sensitive.
7. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.

Swindon

1. Decisions that are likely to be significant in terms of spending or savings having had regard to the Council's budget for that particular service or function, and
2. Decisions that are likely to have a significant impact on two or more Council wards.

Voting Membership of JSEC:

<p>10 20 30 40 50</p>	<p>Cllr Jane Scott OBE (Vice Chairman)</p> <p>Cllr David Renard (Chairman)</p> <p>Cllr John Thomson</p> <p>Cllr Brian Mattock</p> <p>Cllr Fleur de Rhé-Philippe</p> <p>Cllr Gary Perkins</p>	<p>Leader of Wiltshire Council</p> <p>Leader of Swindon Borough Council</p> <p>Deputy Leader of Wiltshire Council and Cabinet Member for Communities, Campuses, Area Boards and Broadband</p> <p>Deputy Leader of Swindon Borough Council and Cabinet Member for Health and Adult Social Care</p> <p>Wiltshire Cabinet Member for Economic Development, Skills and Strategic Transport</p> <p>Swindon Cabinet Member for Economy, Regeneration and Skills</p>
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Non-Voting Membership of JSEC:

Mr Barry Dennington	Chairman of the Swindon and Wiltshire Local Enterprise Partnership (SWLEP)
Vacant	Vice-Chairman of the Swindon and Wiltshire Local Enterprise Partnership (SWLEP)
Vacant	Member of the Swindon and Wiltshire Local Enterprise Partnership (SWLEP)

Representations/Public Participation

Supporting documents other than those listed in the schedule below may be submitted to the JSEC. If you would like to make representations on any of the items to be considered, please contact the officer named for the relevant item.

Additionally, the JSEC welcomes participation at its meetings from members of the public. Meetings are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public may ask a question or make a statement. Written notice of questions should be sent Yamina Rhouati, Democratic Governance Manager

Yamina.Rhouati@wiltshire.gov.uk by 12.00 noon three working days before the meeting. Please contact Democratic Services on 01225 718024

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Officer Contact	To be considered in Private (No, unless otherwise stated)
1 July 2016 Project Prioritisation	To update Committee on discussions				Paddy Bradley, Alistair Cunningham Paddy.bradley@swlep.co.uk , alistair.cunningham@wiltshire.gov.uk Tel: 01225 713203	
July European Structural Investment Fund	Status Update			Fleur de Rhé-Philipe	Julian Head, Julian.head@wiltshire.gov.uk	
12 Oct 2016 Assurance Framework	To discuss amendments to the Assurance Framework		Existing Assurance Framework		Paddy Bradley, Alistair Cunningham Paddy.bradley@swlep.co.uk , alistair.cunningham@wiltshire.gov.uk Tel: 01225 713203	

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<p>12 Oct 2016 SHMA/FEMA</p>	<p>To discuss report</p>				<p>Paddy Bradley, Alistair Cunningham Paddy.bradley@swlep.co.uk, alistair.cunningham@wiltshire.gov.uk Tel: 01225 713203</p>	
<p>12 Oct 2016 Project Submissions</p>	<p>To update status on projects submitted to Government</p>				<p>Paddy Bradley, Alistair Cunningham Paddy.bradley@swlep.co.uk, alistair.cunningham@wiltshire.gov.uk Tel: 01225 713203</p>	

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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